



# **STATUTES OF THE COPPERBELT UNIVERSITY**

**2024**

**STATUTE III**

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## **STATUTE III**

### **SENATE**

#### **1. Powers and Duties**

- (1) Subject to the Act, the Senate shall organize, control and direct the academic work of the University, both in teaching and research, and shall have control and general direction of the standards of education, assessment and research within the University.
- (2) Without prejudice to the generality of subparagraph (1), the Senate shall:-
  - (a) determine the academic policy of the University and advise the Council on the provision of facilities to carry out the policy;
  - (b) determine the development and implementation of research and innovation strategies;
  - (c) direct and determine the program of instruction and the structure of degree, diploma and certificate courses within the University;
  - (d) regulate and determine the requirements for the admission of persons to the University and to courses of study in the University and their continuance in such courses;
  - (a) regulate all University examinations and the standard of proficiency to be attained in such examinations;
  - (b) appoint examiners;

- (c) award degrees and make other awards and distinctions of the University, except that honorary degrees shall be awarded on the recommendation of the Honorary Degree Committee established by the Senate;
- (h) award scholarships and prizes administered by the University;
- (i) constitute professorial chairs, readerships and other academic offices and abolish or suspend any such office;
- (j) make recommendations to the Council with respect to: -
  - (i) the establishment of new schools, institutes, bureaux or similar bodies within the University;
  - (ii) the amalgamation of any of the existing schools, institutes, bureaux or similar bodies within the University;
  - (iii) the division of any school, institute, bureau or similar body within the University into two or more schools, institutes, bureau or similar bodies; and
  - (iv) tuition and other fees;
  - (v) approve, review, amend, refer back, control or disallow any act relating to the academic affairs of any school, institute, bureau or similar body within the University or give direction to any school, institute, bureau or similar body;
  - (vi) approve, review, amend, refer back, control or disallow any act or decision of a committee of the Senate; and

- (vii) regulate its own procedure and conduct of its meetings.
- (3) The Senate may deprive any person of any degree or other award of the University which has been conferred upon such person if, after due inquiry, the person is shown to have engaged in fraudulent or dishonourable conduct in obtaining that award.
- (4) A person aggrieved with the decision of the Senate under subparagraph (3) may, within thirty days of the service of the decision of the Senate, appeal to the Council.
- (5) A person aggrieved with the decision of the Council under subparagraph (4) may, within thirty days of the service of the decision, appeal to the High Court.
- (6) The Senate shall make an academic budget which shall be approved by the Council.
- (7) The Senate shall make regular reports to the Council regarding the performance of its functions.

## **2. Composition**

- (1) The Senate shall consist of:-
  - (a) the Vice-Chancellor;
  - (b) the Deputy Vice-Chancellor responsible for academic affairs;
  - (c) the Deputy Vice-Chancellor responsible for research and innovation;
  - (d) the Deans of schools;

- (e) not more than fourteen Professors and Associate Professors who are not members of the Senate by virtue of other provisions of this paragraph and which number shall include at least one Professor or Associate Professor from each school elected by the academic staff in accordance with such election procedures as the Senate may decide; provided that where there are more than fourteen Professors and Associate Professors in the University, each school shall contribute not more than two Professors or Associate Professors;
  - (f) the Chief Librarian;
  - (g) the directors of the centres, institutes, bureaux or other similar bodies of the University;
  - (h) the Dean of Students;
  - (i) not more than fourteen members of the non-professorial academic staff of the University from each academic unit, elected by the academic staff in accordance with such election procedure as the academic staff may determine;
  - (j) two students of the University who shall be elected by the students of the University in accordance with such election procedure as the students' union may determine; and
  - (k) not more than four persons appointed by the Vice-Chancellor who are residents in the Republic, are not employed as academic, administrative or other staff of the University and are capable of contributing to the academic development and life of the University.
- (2) The DVC (A) shall be the Secretary of the Senate.

### **3. Chairperson of Senate**

The Vice-Chancellor shall be the Chairperson of the Senate.

### **4. Absence of the Chairperson**

Where the Chairperson of the Senate is absent from a meeting of Senate the Deputy Vice-Chancellor responsible for research and innovation shall serve as the Chairperson; and where both the Vice-Chancellor and the Deputy Vice-Chancellor responsible for research and innovation are absent from a meeting of the Senate, the members present may elect from amongst themselves the Chairperson for the specific meeting.

### **5. Tenure of Office**

- (1) Subject to the Act, appointed and elected members of the Senate shall hold office for a term of three years from the date of appointment or election but shall be eligible for re-appointment or re-election for a further term of three years.
- (2) A person appointed or elected to the Senate shall not hold office for more than six consecutive years.

### **6. Quorum and Procedure**

- (1) The Senate shall meet for the conduct of its business at such times and places as the Senate may determine or as the Vice-Chancellor may require, but at least three times during an academic year.
- (2) The quorum at any meeting of the Senate shall be one half of the members.

- (3) The quorum at any meeting of a committee of the Senate shall be one half of the members of that committee.

## **7. School Boards of Studies**

- (1) The Senate shall establish School Boards of Studies for the purpose of organizing the structure and content of courses of instruction and study in the respective disciplines and the coordination of studies and research and innovation within such schools, institutes, bureaux or similar bodies as may be established within the University.
- (2) The Senate may delegate to any School Board of Studies or any other committee such of its powers and functions as it may consider appropriate.
- (3) A School Board of Studies established under subparagraph (1) shall be composed of such members of the academic staff and students of each school, institute, bureau or similar body and other qualified persons as the Senate may decide.
- (4) The Dean of a school or the Director of an institute or bureau or similar body shall be the Chairperson of the School Board of Studies but where the Chairperson is absent from any meeting of the School Board of Studies, a head of department shall be elected as Chairperson for the specific meeting.
- (5) Student members of the School of Board of Studies shall be elected by the students concerned in terms of such procedure and for such term as may be determined by the school or institute.

## **8. Functions of Boards of Studies**

The School Boards of Studies shall have the following functions: -

- (1) to submit recommendations to the Senate on academic programmes and examinations that affect the departments in the school, institute or bureau concerned and on such other matters as the Senate may refer to it from time to time, and subsequently to inform the Senate whether the candidates who sat for university examinations satisfied the conditions prescribed by the Senate for the qualifications in the school, institute or bureau concerned;
- (2) to make recommendations to the Senate regarding rules and conditions relating to academic programmes and examinations; and
- (3) to establish research, innovation and consultancy groups in schools, institute or bureau concerned.

## **9. Meetings of School Boards of Studies**

- (1) A School Board of Studies shall meet before every ordinary meeting of the Senate, unless the Chairperson of the Board of Studies concerned determines that there are no urgent matters requiring consideration.
- (2) The Chairperson of a School Board of Studies shall call an extraordinary meeting at the written request of at least one-third of the members of the School Board of Studies.
- (3) The person or persons requesting an extraordinary meeting shall state in the request the purpose of the proposed extraordinary meeting and no business other than that for which notice was given shall be discussed at the meeting.

## **10. Board of Examiners**

The Senate shall establish Board of Examiners for each school, institute, bureau or similar body which shall consist of all internal and external examiners who are full time academic staff and shall not include part time staff.

## **11. Functions of Board of Examiners**

The functions of the Board of Examiners shall be to receive examination results, deliberate thereon and approve them for forwarding to the University Senate.

## **12. Meetings of Board of Examiners**

A Board of Examiners shall convene at each level being school, directorate, institute, bureau as well as at department or programme level.

## **13. Committees of Senate**

- (1) The Senate may, for the purpose of performing its functions under these statutes, constitute a committee and may delegate to the committee such of its functions as it thinks fit.
- (2) The Senate may appoint as members of the committee constituted under subparagraph (1), persons who are or are not members of the Senate and such persons shall hold office for such period as the Senate may determine, except that at least half of the members of a committee shall be members of the Senate.

- (3) A Committee of the Senate shall be chaired by a member of the Senate while the Secretary shall be the Deputy Registrar Academic Affairs unless otherwise stated.
- (4) The quorum at any meeting of a committee shall be one-half of the members.
- (5) A Committee of the Senate shall submit regular reports to the Senate.

#### **14. Admissions and Regulations Committee**

- (1) There shall be an Admissions and Regulations Committee of the Senate.
- (2) The Admissions and Regulations Committee shall consist of: -
  - (a) the Deputy Vice-Chancellor responsible for academic affairs who shall be the Chairperson;
  - (b) Deans of Schools;
  - (c) the Dean of Students;
  - (d) Directors of institutes, bureaux or similar bodies;
  - (e) a Senate representative from each school, institute, bureau, or similar body;
  - (f) the Chief Librarian; and
  - (g) Assistant Deans.

(3) The Admissions and Regulations Committee shall have the following specific functions: -

- (a) to formulate a comprehensive admissions policy for the University;
- (b) to determine and recommend to the Senate the general entry requirements for all categories of persons applying for admission to postgraduate, undergraduate degree, diploma and certificate programmes;
- (c) to recommend the number of students to be admitted to each programme of study;
- (d) to consider general academic regulations governing progression from one year to the next and recommend the same to Senate;
- (e) to prepare and keep up to date a general information handbook on entrance requirements, regulations, the schools and programmes of the University, level of fees, loans, bursaries and scholarships, and other related matters; and
- (f) to keep under constant review entrance requirements and related regulations of the University.

## **15. Examinations Committee**

- (1) There shall be an Examinations Committee of the Senate.
- (2) The Examinations Committee shall consist of: -
  - (a) the Vice-Chancellor who shall be the Chairperson;
  - (b) the Deputy Vice-Chancellor responsible for academic affairs;

- (c) Deans of schools and Directors of teaching institutes, bureau or similar bodies;
  - (d) the Dean of Students; and
  - (e) Heads of Departments from schools and teaching institutes, bureau or similar bodies.
- (3) The Examinations Committee shall have the following specific functions: -
- (a) to receive from Board of Examiners the results of the University examinations and lists of candidates for the award of degrees, diplomas and certificates and approve these on behalf of the Senate;
  - (b) to consider annual reports submitted by Boards of Examiners on examination matters;
  - (c) to determine in general terms, the standards required for passing a course of study or for being awarded a particular grade or degree;
  - (d) to formulate general regulations governing University examinations;
  - (e) to receive and consider recommendations for the better conduct of examinations; and
  - (f) to prepare policy relating to the appointment of and varied rates of remuneration of internal and external examiners.

#### **16. Academic Development Committee**

- (1) There shall be an Academic Development Committee of the Senate.
- (2) The Academic Development Committee shall consist of: -
  - (a) the Vice-Chancellor who shall be the Chairperson;

- (b) the Deputy Vice-Chancellor responsible for academic affairs;
  - (c) the Deputy Vice-Chancellor responsible for research and innovation;
  - (d) Deans of schools;
  - (e) the Dean of Students;
  - (f) Directors of institutes, bureau and similar bodies;
  - (g) the Chief Librarian; and
  - (h) the Planning Officer.
- (3) The Academic Development Committee shall have the following specific functions: -
- (a) to prepare and maintain an overall plan for development, expansion and shaping of the University academic programmes in terms of departments, staff establishment and projected student numbers;
  - (b) to initiate proposals in respect of existing academic policies and programmes deemed desirable for the efficient functioning of University;
  - (c) to ensure that academic programmes are harmonized closely with the physical development of the University;
  - (d) to advise the Senate on any opportunities arising outside the University which may further the University's interests; and
  - (e) to deal with any other matter referred to it by the Senate.

## **17. Publications Committee**

- (1) There shall be a Publications Committee of the Senate.
- (2) The Publications Committee shall consist of: -
  - (a) the Deputy Vice-Chancellor responsible for research and innovation who shall be the Chairperson;
  - (b) the Registrar;
  - (c) one representative from each of the editorial boards;
  - (d) the school research coordinators from each school, institute bureau or similar body;
  - (e) one Senate member from each school; and
  - (f) the Chief Librarian who shall be the Secretary.
- (3) The Publications Committee shall have the following specific functions: -
  - (a) to advise the Senate on matters of policy relating to University publications other than official publications, including the authorisation of the setting up of editorial boards where necessary;
  - (b) under the direction of the Vice-Chancellor to administer the University Publication Fund, including grants of funds accruing to the University from other sources to aid publications;
  - (c) to arrange with any publishing house or press the selection and approval of manuscripts for publication such as pamphlets, books monographs, journals or other materials designed to advance the cause of knowledge and learning, and where necessary contracting and making arrangements with the printers, publishers and book-

sellers, including any arrangements to undertake jointly with other publishers the printing, publication and distribution of books and other materials selected and approved by the committee;

- (d) to submit an Annual Publications Report to the Senate;
- (e) to maintain a register of all University publications; and
- (f) to deal with such other matters and to undertake such other functions as the Senate or the Vice-Chancellor may require.

#### **18. Research, Innovation and Grants Committee**

- (1) There shall be a Research, Innovation and Grants Committee of the Senate.
- (2) The Committee shall consist of: -
  - (a) the Deputy Vice-Chancellor responsible for research and innovation who shall be the Chairperson;
  - (b) Deans of schools;
  - (c) the Chief Librarian;
  - (d) at least two Senate members at the level of Associate Professor or Professor;
  - (e) the Registrar; and
  - (f) the University Director of Research who shall be the Secretary.
- (3) The Chief Financial Officer shall be an ex officio member.
- (4) The Committee shall have the following specific functions: -
  - (a) to advise and make recommendations to the Senate on the general

research policy of the University;

- (b) to coordinate all research activities in the University whether funded by the University or through external grants;
- (c) to establish research priorities for the University as a whole;
- (d) to identify the needs for special facilities for research;
- (e) to allocate funds for research units for use in the promotion of research activities and to scrutinise the annual estimates for staff grants and for research units prior to their inclusion in the general estimates;
- (f) to receive and consider minutes and papers from the schools, directorates, institutes and other units regarding research and innovation, and to take action thereon or refer such matters as the Committee sees fit; and
- (g) to cause to be published an annual report on research in the University.

(5) Where any person who is employed by the University on full time basis or who is teaching or carrying out research at the University makes any discovery, invention or improvement in the course of that person's duties, the University shall be deemed to be the owner, for all purposes, of the rights in the discovery, invention or improvement pursuant to Section 34 of the Act.

(6) The University may pay to a person who makes a discovery, invention or improvement any bonus, fee or royalty or make such arrangement for that person to share in the profits derived from the discovery, invention or improvement as the University may determine.

## **19. Scholarships and Prizes Committee**

- (1) There shall be a Scholarships and Prizes Committee of the Senate.
- (2) The Scholarships and Prizes Committee shall consist of: -
  - (a) the Deputy Vice-Chancellor responsible for academic affairs who shall be the Chairperson;
  - (b) Deans of schools;
  - (c) the Dean of Students;
  - (d) one representative of each school, institute and bureau; and
  - (e) the Registrar.
- (3) The Scholarships and Prizes Committee shall have the following specific functions: -
  - (a) to establish guidelines for the acceptance or authorisation of prizes, scholarships and similar awards;
  - (b) to award University-wide prizes on behalf of the Senate, distinct from awards administered by the Staff Development Office;
  - (c) to approve the recommended lists of recipients of the prizes and scholarships from the Boards of Studies;
  - (d) to seek funds for the establishment of new awards that will motivate and reward students; and
  - (e) to assess and award scholarships to vulnerable and deserving students.

## **20. Library Committee**

- (1) There shall be a Library Committee of the Senate.
- (2) The Library Committee shall consist of: -
  - (a) the Deputy Vice-Chancellor responsible for academic affairs who shall be the Chairperson;
  - (b) Deans and Directors of schools, institutes, bureau and similar bodies;
  - (c) A senior librarian from another public University;
  - (d) one head of department from each School;
  - (e) the Chief Financial Officer;
  - (f) the Dean of Students; and
  - (g) the Chief Librarian who shall be the Secretary.
- (3) The Library Committee shall have the following specific functions: -
  - (a) to consider the facilities and resources needed so that the University Library may develop as a resource and learning centre and advise the Senate accordingly;
  - (b) to make policy decisions regarding the establishment of specialized libraries for schools, departments and research activities;
  - (c) to promote the development of the library services in relation to media other than that of the printed word;
  - (d) to establish the broad principles that govern the purchase and acquisition of library materials and to consider for approval detailed plans and expenditure proposed by the Chief Librarian; and

- (e) to make and update regulations governing the use of the University Library.

## **21. Graduation Committee**

- (1) There shall be a Graduation Committee of the Senate.
- (2) The Graduation Committee shall consist of: -
  - (a) a Head of Unit or member of the Senior Staff who shall be the Chairperson;
  - (b) one Professor from each school and directorate;
  - (c) three Senior Lecturers from any school or directorate;
  - (d) two members of the Academic staff;
  - (e) member of staff from the Public Relations Office;
  - (f) the Chief Security Officer;
  - (g) one member of staff from the Resident Engineer's Office;
  - (h) all Assistant Deans from Schools;
  - (i) the Coordinator of Directorate of Distance Education and Open Learning;
  - (j) one member of staff from the School of Graduates Studies representing the Registrar; and
  - (k) such other persons as may be incorporated from time to time.

- (3) The Graduation Committee shall have the following specific functions: -
- (a) to arrange the graduation ceremonies of the University for the purpose of the conferment of the degrees, diplomas, certificates and other distinctions of the University as may be provided in the Statutes;
  - (b) to periodically review processes to ensure they are fit for the purpose of graduation ceremonies;
  - (c) to develop a working framework and operational plan for the successful implementation of the graduation ceremony of the University;
  - (d) to work with partners and stakeholders to ensure a smooth and efficient implementation of the graduation ceremony of the University;
  - (e) to propose to the Senate the list of invitees to the graduation ceremonies of the University; and
  - (f) to provide guidance and counsel to stakeholders regarding the graduation ceremony of the University.

## **22. Honorary Degrees Committee**

- (1) There shall be an Honorary Degrees Committee of the Senate.
- (2) The Honorary Degrees Committee shall consist of: -
  - (a) one senior academic at the level of associate professor or professor who shall be the chairperson;

- (b) the Chief Librarian;
  - (c) five members of the senior academic staff; and
  - (d) three persons from industry with appropriate background and experience.
- (3) The Honorary Degrees Committee shall have the following specific functions: -
- (a) to receive names of candidates for the award of honorary degrees, diplomas, certificates and other academic distinctions of the University as recommended by a school, institute, bureau or academic unit;
  - (b) to recommend names received from schools, institutes, bureaux or academic units to the Senate for the award of honorary degrees, diplomas, certificates and other academic distinctions of the University;
  - (d) to consult widely on the credentials of prospective candidates for the award of honorary degrees, diplomas, certificates and other academic distinctions of the University;
  - (e) to report to the Senate on the processes of conducting honorary degree graduation ceremonies;
  - (f) to propose to the Senate the colours of the regalia for the various levels of awards; and
  - (g) to identify an orator or orators for particular special graduation ceremonies.

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- (a) to arrange the graduation ceremonies of the University for the purpose of the conferment of the degrees, diplomas, certificates and other distinctions of the University as may be provided in the Statutes;
  - (b) to periodically review processes to ensure they are fit for the purpose of graduation ceremonies;
  - (c) to develop a working framework and operational plan for the successful implementation of the graduation ceremony of the University;
  - (d) to work with partners and stakeholders to ensure a smooth and efficient implementation of the graduation ceremony of the University;
  - (e) to propose to the Senate the list of invitees to the graduation ceremonies of the University; and
  - (f) to provide guidance and counsel to stakeholders regarding the graduation ceremony of the University.

## **22. Honorary Degrees Committee**

- (1) There shall be an Honorary Degrees Committee of the Senate.
- (2) The Honorary Degrees Committee shall consist of: -
  - (a) one senior academic at the level of associate professor or professor who shall be the chairperson;

- (4) The Honorary Degrees Committee shall determine its own voting procedure.

### **23. Criteria for Award of Honorary Degree**

A candidate for the award of an honorary degree of the University shall be a person who has demonstrated: -

- (a) high personal integrity and concern for the public good;
- (b) high standards of excellence, evidenced by scholarship, or creative activity, professional development and achievement and public service to the community, nation and the world; and/or
- (c) commitment to the development of the Copperbelt University and/or research designed to contribute to the uplifting of society at large.

### **24. Procedure**

- (a) The name of a candidate for the award of an honorary degree shall be recommended by the School or academic unit and be forwarded to the Honorary Degrees Committee of the Senate.
- (b) A person, relevant school or academic unit nominating a candidate for the award of an honorary degree shall include the detailed curriculum vitae of the person being nominated.
- (c) The Honorary Degrees Committee of the Senate shall identify resources within the University to assist in supplying input where appropriate to the selection of a nominee for the award of an honorary degree.

- (d) The Honorary Degrees Committee of the Senate shall, upon due consideration by it, forward the name of a proposed candidate to the Senate at least one month before the meeting of the Senate intended to approve the award of an honorary degree.
- (e) A duly paid up member of the Convocation supported by ten (10) other duly paid up members of the Convocation may nominate a person for the award of an honorary degree.

## **25. Examinations Irregularities and Malpractice Committee**

- (1) There shall be an Examinations Irregularities and Malpractice Committee of the Senate.
- (2) The Examinations Irregularities and Malpractice Committee shall consist of:
  - (a) one member of the senior academic staff who shall be the Chairperson;
  - (b) five members of the academic staff, two of whom shall be lawyers;
  - (c) the officer heading the Academic Office; and
  - (d) the officer in charge of examinations who shall be the Secretary.
- (3) The Examinations Irregularities and Malpractice Committee shall receive and consider cases of alleged examinations irregularities and malpractice in the University and its affiliated colleges.

## **26. Information and Communication Technology Steering Committee**

- (1) There shall be an Information and Communication Technology Steering Committee of the Senate.
- (2) The Committee shall consist of: -
  - (a) the Vice-Chancellor who shall be the Chairperson;
  - (b) the Deputy Vice-Chancellor responsible for academic affairs;
  - (c) the Deputy Vice-Chancellor responsible for research and innovation;
  - (d) the Registrar;
  - (e) the Chief Financial Officer;
  - (f) the Chief Librarian;
  - (g) the Dean of Students;
  - (h) the Chief Internal Auditor;
  - (i) Deans of Schools and Directors of Institutes, Bureaux and similar bodies;
  - (j) a senior academic from the School of Information and Communication Technology; and
  - (k) the Director of the Directorate of Information and Communication Technology who shall be the Secretary.
- (3) The Committee shall: -
  - (a) formulate and review policies and procedures on information and communication technology and make recommendations to the Senate as appropriate;

- (b) consider developments in information and communication technology and make such recommendations to enhance teaching, learning, research outreach and administrative functions of the University;
- (c) enforce policies and regulations governing the use of information and communication technology in the University;
- (d) ensure that information and communication technology investment priorities are effectively aligned with the University strategic plan;
- (e) review information and communication technology related projects in the University;
- (f) determine the technological fees for students and application of such funds as may be sourced for information and communication technology purposes;
- (g) monitor and evaluate management of the information and communication technology risk profile, including adequacy of controls and actions to mitigate key risk areas;
- (h) receive reports from the Directorate of Information Communication Technology; and
- (i) deal with such information and communication technology related issues as the Committee may deem appropriate.

## **27. Aims and Objectives of Study and Programmes**

The aims and objectives of the learning programmes of the University shall promote national, regional and international human resource development with the broad aim of enhancing innovation, productivity and

## **26. Information and Communication Technology Steering Committee**

- (1) There shall be an Information and Communication Technology Steering Committee of the Senate.
- (2) The Committee shall consist of: -
  - (a) the Vice-Chancellor who shall be the Chairperson;
  - (b) the Deputy Vice-Chancellor responsible for academic affairs;
  - (c) the Deputy Vice-Chancellor responsible for research and innovation;
  - (d) the Registrar;
  - (e) the Chief Financial Officer;
  - (f) the Chief Librarian;
  - (g) the Dean of Students;
  - (h) the Chief Internal Auditor;
  - (i) Deans of Schools and Directors of Institutes, Bureaux and similar bodies;
  - (j) a senior academic from the School of Information and Communication Technology; and
  - (k) the Director of the Directorate of Information and Communication Technology who shall be the Secretary.
- (3) The Committee shall: -
  - (a) formulate and review policies and procedures on information and communication technology and make recommendations to the Senate as appropriate;

- (b) consider developments in information and communication technology and make such recommendations to enhance teaching, learning, research outreach and administrative functions of the University;
- (c) enforce policies and regulations governing the use of information and communication technology in the University;
- (d) ensure that information and communication technology investment priorities are effectively aligned with the University strategic plan;
- (e) review information and communication technology related projects in the University;
- (f) determine the technological fees for students and application of such funds as may be sourced for information and communication technology purposes;
- (g) monitor and evaluate management of the information and communication technology risk profile, including adequacy of controls and actions to mitigate key risk areas;
- (h) receive reports from the Directorate of Information Communication Technology; and
- (i) deal with such information and communication technology related issues as the Committee may deem appropriate.

## **27. Aims and Objectives of Study and Programmes**

The aims and objectives of the learning programmes of the University shall promote national, regional and international human resource development with the broad aim of enhancing innovation, productivity and

competitiveness. In formulating learning programmes Senate shall ensure that:

- (a) Proposed learning programmes are acceptable to industry or profession;
- (b) The curricula of all learning programmes are clearly defined and respond to the demands of the labour market and stakeholder needs;
- (c) Student enrolment criteria in learning programmes are clearly determined;
- (d) The level of qualifications conform to the National Qualifications Framework provided under the Zambia Qualifications Authority Act, 2011 and any subsequent amendments;
- (e) The delivery and learning methods for all learning programmes are adequate and appropriate;
- (f) Adequate regulations are in place to specify requirements for admission, credit transfer, recognition of prior learning, length and structure of the programme, integration of practical or work based components, progression within a learning programme and clear assessment methods;
- (g) There are sufficient facilities to enable delivery of learning programmes;
- (h) There are academic support services for the efficient delivery of learning programmes;
- (i) Institutional arrangements exist for the purpose of internal quality assurance in relation to learning programmes; and

- (j) Defined policies are in place on external examiners specifically for degree examinations and any other qualifying examinations and the University shall appoint at least one external examiner for each academic programme.

## **28. Qualifications and Experience of Academic Staff**

The academic staff employed by the University must be adequate for the efficient delivery of the learning programmes in the University and possess the necessary qualifications and experience in the relevant field of instruction, particularly:

- (i) Staff teaching in a diploma program shall have a minimum qualification of a bachelor's degree in the relevant respective field of specialisation with relevant pedagogical training;
- (ii) Staff teaching a bachelor's degree program shall have a minimum qualification of a master's degree in the relevant field of specialisation with relevant pedagogical training;
- (iii) Staff teaching in postgraduate degree programs shall have a minimum qualification of a doctorate degree in the respective field of specialisation with relevant pedagogical training or any other qualification that may be specified by statutory instrument;
- (iv) Staff engaged in research shall have a minimum qualification of a bachelor's degree in the respective field; and

- (v) The University may provide relevant pedagogical training to its academic staff for purposes of the provisions of this paragraph.

### **29. Recognition of Attendance and Examination in other Schools and Institutions**

The Senate may recognise periods of attendance and examinations passed in any subject for exemption from attendance and examinations required in that subject as prescribed for a degree in any school in the case of a student who has graduated from any school of the University or from another university or institution approved by the Senate for this purpose.

### **30. Financial Provision**

The University shall ensure that adequate financial provision is made or guaranteed for the efficient delivery of the learning programmes.

### **31. Amendment of this Statute**

This Statute shall be subject to amendment as deemed necessary by the Council pursuant to Section 29 of the Act.